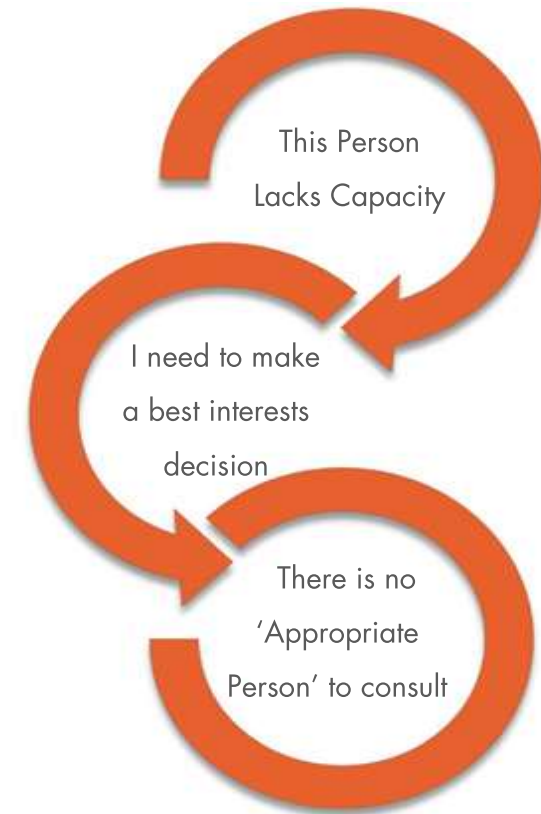


# Do I need to instruct an IMCA for my patient?

A decision specific mental capacity assessment has been completed

For a serious medical treatment (SMT) e.g. peg feed, major surgery, blood transfusions, some DNACPR decisions

This person has no friends or family who are willing, able and appropriate to consult on this decision



**TotalVoice** helpline 0300 222 5704

Staffordshire

For more information see *MCA 2005: Code of Practice 10.42-10.50* for guidance

# Involvement Process

## Refer for IMCA

A decision-maker (DM) identifies need for IMCA involvement at earliest opportunity and instructs IMCA by referral. DM attaches completed Mental Capacity Assessment to referral form. DM to inform IMCA of any proposed dates or deadlines.

## Explore Options

IMCA will contact DM and other involved professionals to determine the options being explored and the potential benefits and burdens of each option. For medical treatment decision the IMCA may ask for a second opinion where appropriate.

## Involve Person

The IMCA will meet with the person and support them to be as involved in the decision as possible. The IMCA will make every effort to ascertain the person's views, wishes and preferences (past and present) in regards to the proposed decision. The IMCA will work with all a parties to ensure that the person is kept at the centre of the decision-making process.

## IMCA Report

The IMCA will submit a formal report of their findings to the DM. The DM is able to make a Best Interests Decision once they have taken into consideration the IMCA's report, the views and wishes of the person, views and information from any other.

## Decision making

DM to Inform IMCA of decision made and how the IMCA report was considered. The IMCA may challenge a decision, either Informally or formally, where they are concerns around someone's capacity. and/or that the decision does not reflect the best-interest decision-making process. The IMCA will close the case once they have been informed of the best-interest decision and there are no outstanding issues.